

Recruitment regulations for Erasmus + Traineeships for Sociology

Introductory information

Recruitment process for traineeships mobilities in 2020/2021 academic year shall be continuous (starting in December 2019)

Mobility Capital

Under the framework of Erasmus+ Programme students can apply for studies and traineeships at each of the three levels of studies (Bachelor's, Master's, PhD). Mobility capital (number of months spent abroad under Erasmus Programme) is calculated separately for each level.

Mobility capital per one level of studies is 12 months. In the case of uniform Master's programmes mobility capital cannot exceed 24 months.

Erasmus grant awarded at UWr versus mobility capital

Any UWr student can receive funding at a given level of studies for the period of 2 to 10 months. In the case of uniform Master's programmes the number of possible mobilities gets doubled. A recent graduate can receive funding for the period of 2 to 5 months.

Candidates

1. Erasmus funds are available to students of all types of programmes: part- and full-time Bachelor's, Master's and PhD.
2. Students of first years can take part in recruitment process, as well as PhD students.
3. Students of trans-disciplinary programmes can apply under fields of study included in their degree programme. These students are subject to the same selection criteria as students of given units.
4. Students have the right to join the recruitment process during break (leave of absence), however, they must have the status of active students.
5. Basic eligibility criteria for a recent graduate mobility: the condition for starting mobility is to submit an application at the moment of being a student of the University of Wrocław, it means till the defence of the Bachelor, Master or PHD title, but not later than 30th September of the year when your certificate of completion is awarded.
6. Basic eligibility criteria are: average grade, motivation, command of appropriate foreign language.
7. The minimal average grade for the period of:
 - last semester for 1st year students
 - last year for all other studentsis 3.5
8. Before mobility students must pass all previous courses and complete the previous year of studies. Leaving after conditional promotion is possible only with the consent of faculty authorities, the number of permissible conditional promotions is: 1.

Commission

1. Decision on selected candidates is made by the commission including: Erasmus + Coordinator.
2. The commission makes decision on whether a company/institutions is appropriate place to conduct a traineeship
3. The traineeship should relate to field of studies.
4. Appeals against decisions of the commission shall be directed to the Vice-Rector for International Cooperation and International Projects

Deadlines

STAGE I- Verification of foreign language (continuous recruitment)

Verification of foreign language/s command. Foreign language placement interviews (English, German, French, Spanish, Portuguese, Italian) take place in the Foreign Language Centre.

STAGE II - Recruitment at faculty level (continuous recruitment)

STAGE III - submitting the approved application form to the International Office

- Submitting to the International Office application form signed by the faculty coordinator at least one month before start of the traineeships
- Submitting to the international Office Learning Agreement for traineeships signed by the faculty coordinator and by the receiving institution at least two weeks before start of traineeships.

Documents

Candidate's file should contain:

- CV (in table format),
- average grade certificate for the period of
 1. last semester for 1st year students
 2. last year for all other students

issued by the Dean's Office,

- cover letter containing justification for mobility
- copy of a foreign language certificate (if the candidate did not participate in the placement interviews organised the Foreign Language Centre),
- declaration on previous mobilities (mobility capital), (document can be downloaded from <https://www.socjologia.uni.wroc.pl/en/Current-Students/Erasmus-Plus-1>)
- written permission for individual schedule for studies in the case of mobilities taking place during the semester

All documents should be in English.

Rules on mobilities

1. The amount of the scholarship under pr. Erasmus + studies are paid in accordance with the information provided by the Foundation for the Development of the Education System for a given year.
2. Students eligible for maintenance benefit shall also receive support from the POWER fund (do not apply to recent graduates)
3. Persons with disability status shall be able to apply for additional funds within a prescribed time.

Failure to comply with any of the conditions listed above will be tantamount to resigning from the mobility and Erasmus grant.

Regulations drafted by Katarzyna Kajdanek, Erasmus + Coordinator

Date 20th October 2019

Koordinator Programu
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